

# Rhode Island Local Emergency Planning Committee #2 City of Providence

C/o Providence Emergency Management Agency  
& Office of Homeland Security  
591 Charles Street  
Providence, RI 02904  
(401) 228-8000

## Meeting Minutes of 14 June 2016

(Submitted by Craig H. Kampmier, Secretary)

**ATTENDEES:** ( • = present)

| Member Organization                                       | Representative     |
|---|--------------------|
| American Red Cross  | Liz McDonald       |
| Aramark   | Robin Guevarez     |
| • Brown University  | • Henry Huppert    |
|   | Stephen Morin      |
|   | Patrick Humphrey   |
| City of Providence, Planning & Development                | Dave Everett       |
| City of Providence, Department of Inspections & Standards | Peter D. Carnevale |
| • City of Providence, Department of Public Works          | • Russ Knight      |
| Community Group Representative                            | Erika Fittro       |
| • Contech Medical   | • Collin Guibeau   |
|   | Paul Lachance      |
| • Dominion Energy   | • Chris O'Connell  |
| Enterprise Products                                       | Gary Waldron       |
| Exxon Mobil   | John S. Andrade    |
| • Ferguson Perforating                                    | • Bob Audette      |
|   | Bill Ostigay       |
| Holcim US   | Barry Nugent       |
|   | Scott Smith        |
| Hudson  | Joe Murphy         |
|   | Dennis Leamy       |
| • Johnson & Wales University                              | Chris Harwood      |
|   | • Susan Mayo       |
|   | Richard Moore      |
| Lehigh Cement   | Jeffrey Halliday   |
| Lifespan / RI Hospital, The Miriam Hospital               | Vacant             |
| • Mahr Federal, Inc.                                      | • Thomas Armstrong |
|   | • Carol Gaboriault |
|   | Elese Morrone      |
| Meeting Street School                                     | Jim Butterworth    |
| The Miriam Hospital                                       | Kenneth McParlin   |
|   | Katie Collins      |
|   | Jim Salisbury      |
|   | Jim McKay          |

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|   |   |   |                          |
|---|---|---|--------------------------|
|   | Motiva  |   | Michael J. Sullivan      |
| • | Narragansett Bay Commission   | • | Dave Aucoin              |
|   |   | • | Kerry Britt              |
|   |   |   | Nathon Dean              |
|   |   |   | Jim McCaugh              |
|   | National Grid   |   | Brendan Cunha            |
|   |   |   | Kathleen Sullivan        |
|   |   |   | Kimberly Cardosi         |
|   | National Grid / LNG / NGLNG   |   | Brett Goldman            |
|   | Providence & Worcester Railroad   |   | Steve Buckless           |
|   |   |   | Andrew Zompa             |
| • | Providence Community Health Center  | • | Mary Jean Francis        |
| • | Providence Emergency Management Agency                                    |   | Michael D. Borg          |
|   |   | • | Vladimir Ibarra          |
|   |   |   | Michael Previty          |
| • | Providence Fire Department  | • | Jeffrey Varone           |
|   | Providence Port   |   | Steve Curtis             |
|   | RI Attorney General   |   | Christian F. Capizzo     |
|   | RIBI Security   |   | Michael Brugnoli         |
|   |   |   | Bob Johnson              |
|   |   |   | Carl Santilli            |
|   |   |   | Kevin Laiter             |
| • | RI Committee on Occupational Safety & Health (RICOSH)                     | • | Jim Celenza              |
| • | RI Department of Environmental Management (DEM)                           | • | Jill Eastman             |
|   |   |   | Tom Campbell             |
| • | RI Department of Health (DoH)   | • | David Balbi              |
|   | RI Department of Labor & Training (DLT)                                   |   | Function absorbed by DEM |
| • | RI Disaster Medical Assistance Team (DMAT) & Medical Reserve Corps (MRC)  | • | Craig H. Kampmier        |
|   | RI Emergency Management Agency (RIEMA)                                    |   | Paul D'Abbraccio         |
| • | RI Public Transit Authority (RIPTA)                                       |   | Jamie Pereira            |
|   |   | • | Michael Vendetti         |
| • | RI School of Design (RISD)  | • | Alan Cantara             |
|   |   |   | Jennifer Howley          |
|   | Roger Williams Medical Center, St. Joseph's / CharterCARE Health Partners |   | Stephen J. DeNinno       |

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|   |   |   |                       |
|---|---|---|-----------------------|
|   |   |   |                       |
| • | Save the Bay  | • | Michael Russo         |
|   | Seebald & Associates  |   | Ray Seebald           |
|   | Sims Metal Management   |   | Michael Weiderman     |
|   |   |   | Scott Jacobs          |
|   | Umicore Thin Films  |   | Terry McCormack       |
| • | Univar USA  |   | Mike Duchesne         |
|   |   |   | Mitch Stevens         |
|   |   | • | Brian Strayer         |
|   |   |   | Michael Turbitt       |
|   | U.S. Coast Guard  |   | Keith T. Hanley       |
|   |   |   | John T. Kondratowicz  |
|   |   |   | Erin G. Lambie        |
|   |   |   | Joanna L. Moran       |
|   |   |   | Joshua I. Nix         |
|   |   |   | Peter A. Popko        |
|   |   |   | Nick Prucks           |
|   |   |   | Matt Massey           |
|   |   |   | Peter Freese          |
|   | U.S. Dept. of Labor, Occupational Safety & Health<br>Administration |   | Ed Conway             |
|   | U.S. Environmental Protection Agency Region 1                       |   | Jim Gaffey            |
| • | Women & Infants Hospital  | • | David J. Schnell, Jr. |
|   |   |   | Steve Martin          |
|   |   |   | Matt Griswold         |
|   | Rentsys   |   | Sandy Ruzanski        |
|   | The Response Group  |   | Fellicia Balbi        |
|   | Member(s) of the Public   |   |                       |
|   |   |   |                       |

- Meeting was called to order at 10:05 a.m. by Chairperson Jeffrey Varone, Battalion Chief, Providence Fire Department, in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.
- The Pledge of Allegiance was spoken.
- Minutes from the 08 March 2016 meeting were approved.

**Correspondence / Handouts:** None.

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**Reports**

***City of Providence:***

|                                     |           |
|-------------------------------------|-----------|
| Communications:                     | No Report |
| Emergency Management Agency (PEMA): | No Report |
| Providence Fire Department:         | No Report |
| Inspections & Standards             | No Report |
| Mayor's Press Office                | No Report |
| Planning & Development              | No Report |
| Police Department                   | No Report |
| Public Property                     | No Report |
| Public Schools                      | No Report |
| Public Works                        | No Report |
| Solicitor's Office                  | No Report |
| Tax Assessor                        | No Report |

***State of Rhode Island:***

Department of Environmental Management (DEM): *Jill Eastman*

- A 25 gallon overfill occurred at the Department of Public Works (DPW).
- A forklift punctured a drum of 85% phosphoric acid at a loading dock. There was a four (4) hour delay in notifying DEM. The first clean up firm wanted to use absorbent clay, e.g. speedy dry. The principle responsible party (PRP) had a contract with a company in Ohio, whom they called; that company contacted DEM. There was also a delay in notifying the fire department. The LEPC was not notified. The incident could have been controlled sooner, and safer, if proper notifications had been made at the onset.

Department of Health (DoH): *David Balbi*

- On 15 September a hazardous materials drill will be conducted at T.F. Green Airport. Volunteer victims and evaluators are being sought.

|   |           |
|---|-----------|
| Department of Labor and Training (DLT):     | ---       |
| Emergency Management Agency (RIEMA):        | No Report |
| State Emergency Response Commission (SERC): | No Report |

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RI Public Transit Authority (RIPTA): *Michael Vendetti*  
•Ongoing progress.

***Federal Government:***

|   |           |
|---|-----------|
| U.S. Department of Labor, Occupational Safety and Health Administration (OSHA): | No Report |
| U.S. Environmental Protection Agency (EPA):                                     | No Report |
| U.S. Coast Guard - Sector Southeastern New England:                             | No Report |

***Colleges/Universities:***

|   |           |
|---|-----------|
| Brown University:                         | No Report |
| Community College of Rhode Island (CCRI): | No Report |
| Johnson & Wales University (JWU):         | No Report |
| Providence College (PC):                  | No Report |
| Rhode Island College (RIC):               | No Report |

Rhode Island School of Design (RISD): *Alan Cantara*

•Annual Safety Day will be on 21 June. Safety on campus will include the use of fire extinguishers; first aid; CPR; yoga; and many other related subjects.

|                                   |           |
|-----------------------------------|-----------|
| University of Rhode Island (URI): | No Report |
|-----------------------------------|-----------|

***Hospitals:***

[<sup>1</sup> Care New England; <sup>2</sup> Lifespan; <sup>3</sup> CharterCARE Health Partners]

|  |            |
|--|------------|
| Butler Hospital <sup>1</sup> :               | No Report  |
| Hasbro Children's Hospital <sup>2</sup> :    | No Report  |
| Providence VA Medical Center:                | No Report  |
| Rhode Island Hospital <sup>2</sup> :         | No Report. |
| Roger Williams Medical Center <sup>3</sup> : | No Report  |
| The Miriam Hospital <sup>2</sup> :           | No Report  |

Women & Infants Hospital <sup>1</sup>: *David J. Schnell, Jr.*

•Ongoing preparedness activities for topical infectious diseases, e.g. Zika, Ebola.

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***Non-Governmental Organizations:***

American Red Cross (ARC): No Report.

RI Committee on Occupational Safety & Health (RICOSH): *Jim Celenza*

•An informational alert was emailed as a reminder about Federal OSHA's 29 CFR 1910.1200 Hazard Communication revisions aligning with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS) developed by the United Nations. Compliance with GHS was staggered over several years. 01 June 2016 was the date for complete compliance, including updating workplace labeling, the HazCom program, and training.

***Industry:***

(1) Facility Representatives / Owners:

- (Add)ventures
- Abeniqui Carriers
- Abraham Lichaa Co LLC
- Applitek Technologies Corp
- Armbrust International LTD
- Bananagrams, Inc
- Belvoir Properties Inc
- Bitumar / Hudson
- Carelink
- Coastal Medical
- Coletta's Collision Ctr
- Contech Medical
- Country Tire Shop
- Crisloid Inc
- Cumberland Farms
- Danecraft Inc
- Dimeo Construction
- Dominion Energy
- Dunkin' Donuts
- Exxon Mobil
  
- Ferguson Perforating: *Bob Audette*

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- Putting an addition onto the building and in staffing.

- Fire Works Catering
- Frank Morrow Co
- GTECH
- Holcim
- J Broomfield & Sons
- Key Span Energy:
- Lehigh Cement Company
- Maguire Group
- Mahr Federal:
- Marr Scaffolding
- Metals Recycling, LLC.
- Morton Salt
- Motiva

- Narragansett Bay Commission: *Dave Aucoin*

- Health & Safety Trainings:

- Permit-required Confined Space field training was conducted for all applicable NBC employees at both treatment plants throughout March and May. NBC will be coordinating with the Providence and East Providence Fire Departments to schedule annually required confined space emergency rescue drill/evaluations at each plant for the fall.

- Lockout/Tagout classroom and field training was conducted for all applicable NBC employees at both treatment plants in April.

- Hazcom/GHS final update training was conducted for all NBC Hazard Communication Program "section representatives" in May. Final labeling audits were conducted at both treatment plants throughout April and May. Now all bulk chemical storage tanks owned and maintained by NBC are now labelled with appropriate GHS pictograms, as well as fresh NFPA fire diamonds. Safety Data Sheets continue to be updated facility wide, and a new secondary container labeling system has been implemented facility wide.

- Emergency Preparedness Activities:

- NBC employees attended an EPA-sponsored Water Utility & Emergency Services Workshop at AMICA in April. Dave Aucoin from NBC sat on a Q&A panel and gave a presentation on how

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RIWARN helps to increase response time during a local emergency by providing rapid mutual aid among water & wastewater utilities in RI. RIWARN also has its own WebEOC account in the event that RIEMA needs to be notified about a RIWARN activation.

The rest of the expert panel was comprised of representatives from RIDOH, RIEMA and FEMA.

•Port Evacuation Drill – Only 2 of NBC's 4 Code Red phone numbers were dialed by the system. As NBC had numerous employee volunteers on standby for a long time, and NBC's primary emergency phone number did not receive the Code Red message, NBC decided to cancel its participation in this year's Drill. NBC's primary emergency cell phone number is manned 24/7. Phone calls sent to this number initiate NBC's internal Emergency Action Plan over the Public Address system in all buildings. Code Red calls and emails were received by 2 of NBC's backup Code Red contacts, however.

- Narragansett Improvement Company
- National Grid
- National Perinatal Information
- Northeast Dist
- Northeast Orthotics
- Ocean State Technical SVC LLC
- Ov's Restaurant
- Pace Organization
- Perinatal Consultants: New Beginnings
- Pete's Tire
- Providence Community Health
- Providence-Worcester Railroad Company
- Quinlan Co
- Read & Lundy Inc
- Rhode Island Monthly
- Rhode Island Recycled Metals
- RIBI Security
- Save the Bay
- Schnitzer Steel
- Seaplane Diner
- SIMMS Metal Management
- Spectrum Coatings Laboratories



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- Sprague Energy
  - Stericycle Environmental Solutions
  - Sterry Street Towing
  - TEPPCO
  - The Barking Lot
  - Univar
  - Verizon
  - Vision 3 Architects
  - Walco Electric Company
  - Warren Equities Inc
- (2) Providence Harbor Co-op:

**Old Business:**

- Annual Port of Providence exercise of the emergency operations plan (EOP):
  - A significant amount of time was spent planning this exercise in order to afford a more realistic assessment.
  - A delay occurred. Approximately forty (40) minutes passed after the exercise was initiated for the Code Red and siren to be activated.
  - Attendance was down. Normal participation is 60 – 80 companies; 20 companies responded in this exercise. The reason is thought to be the delay.
  - At 1000 hours a radio message was transmitted to the Providence Communication Center to activate the siren and Code Red. A lack of familiarity with the system contributed to the activation not happening.
  - The siren will be activated during the summer as a part of training with the Communication Center.
  - A phone call to Providence Emergency Management Agency (PEMA) would direct PEMA to send out a Code Red. The Communication Center caller did not provide the complete message to be conveyed.
  - Meanwhile, the U.S. Coast Guard (USCG) exercise was simultaneously happening; a LNG tanker was coming into port with an ensuing gun battle and infiltration, et cetera.
  - The overall “Vigilant Providence” exercise began at or about 0830 hours.
  - Port evacuation and the EOP were integrated into the exercise.
  - Providence Fire Department HazMat Team performed remote air monitoring at the Collier Point boat ramp. Marine assets performed remote monitoring. The RI State Bomb Squad was present.

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- The presence of unified communications would have improved information sharing.
- USCG presence at PEMA was not realistic.
- Providence Fire Department was able to monitor approximately 4 ½ miles
- Code Red was put out by alert.
- The only people who can initiate Code Red include: (1) Director, PEMA; (2) Mike Previty, PEMA Preparedness Coordinator, and Lead with Code Red; (3) Director of Communications, Providence Fire & Police; (4) An IT staff member.
- Some thought and discussion is considering the possibility of enabling the the Communication Center dispatchers to initiate Code Red.
- There were 160 people at Fields Point.
- Brown University and Rhode Island School of Design (RISD) advocate students sign up for Code Red. Monthly meetings at RISD can be used to discuss emergency procedures and make clarifications.
- Susan Mayo, Johnson & Wales, suggested using physical addresses for rally points for use with GPS. Some people could not find the rally points.
- The Chairperson mentioned that evacuation routes are determined by the released substance and wind direction. Unlike hurricane evacuation routes that can be predetermined and marked, hazardous substances and weather have to be assessed at the time of incident subsequent to providing directions.
- A PDF tutorial on Code Red is available on the PEMA and RIEMA websites.

## **New Business**

•*Special House Commission to Study Economic Risk Due to Flooding and Sea Level Rise*, Final Report, May 12, 2016, Report Submitted to the Rhode Island House of Representatives.

- After reviewing our actions at the port exercise, we should review and discuss this document, with the possible assistance of a Commission member, at our September meeting. Information in the report may be relevant to businesses located within the Port of Providence, and our emergency operations plan.

**Adjournment:** The meeting adjourned at 10:47 a.m.

**Accompanying Separate Documents:**

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1. RICOSH: Deadline for final compliance has arrived. OSHA's Hazard Communication Standard.
2. *Special House Commission to Study Economic Risk Due to Flooding and Sea Level Rise*, Final Report, May 12, 2016

The next LEPC 2 Quarterly Meeting will be held on TUESDAY 13 September 2016 at 10:00 a.m. in the first floor auditorium of the Providence Public Safety Complex, 325 Washington Street, Providence, RI 02903.

*Entering the parking garage, if there is an attendant, please tell the attendant you are attending the LEPC meeting; do not take a parking stub.*